

GUADALUPE-BLANCO RIVER AUTHORITY

Minutes of the Board of Directors

The Board of Directors of the Guadalupe-Blanco River Authority met in a regular monthly meeting on June 15, 2016, at the GBRA River Annex Board Room, 905 Nolan, Seguin, Guadalupe County, Texas. Directors present were Tommy Mathews, Robert “Rusty” Brockman, Dennis L. Patillo, Oscar H. Fogle, Kenneth Motl, Grace G. Kunde, Don B. Meador, and William R. Carbonara. Director Darrel McLain was absent. Also present were W. E. West, Jr., General Manager (retiring); Kevin Patteson, General Manager/Chief Executive Officer; Darrell Nichols, Senior Deputy General Manager; Jonathan Stinson, Deputy General Manager; Tom Bohl, General Counsel; James Murphy, Executive Manager of Water Resources and Utility Operations; Alvin Schuerg, Executive Manager of Finance and Administration; LaMarriol Smith, Executive Manager for Strategic Communications and Public Affairs; Todd Votteler, Executive Manager of Science, Intergovernmental Relations and Policy; David Welsch, Executive Manager of Business Development and Resource Management; Barbara Gunn, Human Resources Manager; Charlie Hickman, Manager of Project Engineering; Tommy Hill, Chief Engineer; John Smith, Operations Manager-Upper Basin; Michael Urrutia, Director of Water Quality Services; Teresa Van Booven, Project and Community Representative; Cricket Dietert, Executive Assistant to the General Manager; Carl Westergard, Web Master; Jaynellen Kerr, Natural Resource Specialist; Mary Newman, Project Coordinator; Anna Daniels, Regional Representative; Tim Dusek, Grant Writer/Administrator; Sandra Terry, Investment Manager; Felix Cortinas, GBRA 2016

Retiree; Josie Longoria, Regional Laboratory Director; Lauren Willis, Administrative Assistant; Roger Nevola, legal counsel; Jim Dublin with Dublin and Associates; David Engel with Engel and Associates; Adam Connor and Felix Arambula with San Antonio Water System; Stephan Schuster with SWCA; Bill Swanson and Ryan Murdock with MWH; Collin Kennedy with Congressman Blake Farenthold's Office; Jeanne Schnuriger with Springs Hill Water Supply Corporation; Matt Garcia with A. E. Com; Barry Miller with Gonzales County Water Supply Corporation; and Rick Myrick with Merrick.

Chair Mathews called the meeting to order at 10:00 a.m., and took note of the certifications presented that notice of the meeting had been properly posted in the office of the Secretary of State, in the Guadalupe County Courthouse, and at the GBRA main office and river annex in Seguin, Texas, pursuant to Title 5, Chapter 551 of the Texas Government Code. A quorum being present, the following proceedings were had:

Director Meador led the Pledge of Allegiance to the United States flag and Texas flag.

The Chair called for comments from the public. There was no public comment at this time.

The Chair called for **Chair Item 1 - Consideration of and possible action approving a Resolution honoring 2016 Guadalupe-Blanco River Authority retiree Felix Cortinas for his twenty-one (21) years of meritorious and faithful service.** Chair Mathews and General Manager West introduced and recognized Felix Cortinas for his twenty-one (21) years of dedicated and meritorious service to the Guadalupe-

Blanco River Authority. Upon motion by Director Brockman, seconded by Director Patillo, the Board unanimously approved a Resolution honoring GBRA 2016 retiree Felix Cortinas. A copy of the Resolution is attached and made a part of these minutes.

The Chair called for **Chair Item 4 - Proclamation from Governor Greg Abbott relating to the 50th Anniversary of Canyon Dam and Reservoir in Comal County, Texas.** Chair Mathews read a Proclamation from Governor Greg Abbott that was presented at the 50th Anniversary Canyon Dam and Reservoir celebration. Chair Mathews also acknowledged Proclamations received from Senator Donna Campbell and Comal County Commissioner's Court. A copy of the Proclamation is attached and made a part of these minutes.

Next, the Chair called for **Chair Item 2 - Consideration of and possible action authorizing the expenditure of funds for Directors and staff to attend the National Water Resources Association 2016 Western Water Seminar August 3-5, 2016 at the Sun Valley Resort in Sun Valley, Idaho.** Upon motion by Director Patillo, seconded by Director Meador, the Board unanimously authorized the expenditure of funds for Directors and staff to attend the National Water Resources Association 2016 Western Water Seminar in Sun Valley, Idaho.

The Chair then called for **Chair Item 3 - Consideration of and possible action authorizing the nomination of Kevin Patteson, General Manager/CEO of the Guadalupe-Blanco River Authority, to serve as a voting member on the South Texas Regional Water Planning Group.** Upon motion by Director Brockman, seconded by Director Fogle, the Board unanimously authorized the nomination of

General Manager/CEO Kevin Patteson to serve as a voting member on the South Central Texas Regional Water Planning Group.

Next, the Chair called for **Consent Item 5 - Consideration of and possible action approving the minutes of the May 18, 2016, Board meeting; Consent Item 6 - Consideration of and possible action approving the monthly financial report for May 2016; Consent Item 7 - Consideration of and possible action approving the monthly operations report for May 2016; and Consent Item 8 - Consideration of and possible action approving Directors' expense vouchers.** Upon motion by Director Meador, seconded by Director Brockman, the Board unanimously approved Consent Items 5, 6, 7, and 8.

The Chair then called for **General Manager Item 9 - Discussion of the executive report addressing various matters relating to water resources planning, South Central Texas Regional Water Planning Group (Region L), water reuse policies, GBRA's Mid-Basin Project, Integrated Water Power Project, Lower Basin Storage Project and related regional planning and legislative issues, GBRA's Lower Basin Storage Project, Hydropower Regulatory Efficiency Act, water resources operation including engineering, construction management reports, utility operations, Water Quality Division and Regional Laboratory reports, economic and community development reports, project development reports relating to Johnson Ranch, Park Village-4-S Ranch, Singing Hills, Lerin Hills-Miralomas, Dunlap Area Utilities, and Canyon Park Wastewater Master Plan, Emergency Watershed Protection Program, lake management, property**

management, the Gorge Preservation Society, public affairs reports including media reports, publications, Geographic Information Systems projects, grants, Board relations, social media and community relations, education reports, the Environmental Learning Center, information technology reports, Human Resource reports, and accounting and finance reports. James Murphy briefed the Board on GBRA water resources planning, regional planning, operation and engineering activities. Michael Urrutia introduced Lauren Willis, GBRA's new Administrative Assistant. Mr. Urrutia briefed the Board on water quality and Regional Laboratory activities. Teresa VanBooven briefed the Board on wastewater services, community activities, postponement of the Texas Water Safari, and the upcoming 20th Texas Lineman's Rodeo. Mary Newman updated the Board on the Emergency Watershed Protection Program related to the 2015 Memorial Day flood event and work with Natural Resources Conservation Service. LaMarriol Smith briefed the Board on media, education, publications, and marketing. Alvin Schuerg briefed the Board on finance, human resource, and information technology activities. Mr. Schuerg also briefed the Board on the executive financial summary for the period ending May 31, 2016, and the Fiscal Year 2017 Work Plan and Budget schedule.

Director Kunde joined the meeting at this time.

Next, the Chair called for **Action Item 10 - Consideration of and possible action authorizing the General Manager to close the Lake Dunlap Special bank account at Broadway Bank for funds associated between the Guadalupe-Blanco River Authority and Preserve Lake Dunlap Association.** GBRA Board Policy 413 –

Depository Accounts requires Board of Director approval prior to the initiation of new bank accounts. As part of the Settlement Agreement with the Protectors of Lake Dunlap Association, the establishment of a separate bank account to manage funds to maintain buoys, provide boater education, monitoring recreation use or other programs associated with the safe use of Lake Dunlap on the Guadalupe River was required. The account was opened with the initial funds received upon settlement from Protectors of Lake Dunlap Association of \$7,500 and \$2,500 from GBRA, followed with subsequent deposits of \$5,000 from Protectors of Lake Dunlap Association and \$2,500 from GBRA. GBRA provided Protectors of Lake Dunlap Association an annual full accountancy of the balance of the fund, as well as a detailed listing of GBRA expenditures for which withdrawals from the fund were made during the year. The termination component of the Agreement (Section 1.6) indicates that “the Agreement and Fund will be terminated three (3) years after the effective date unless terminated earlier by the parties or extended by mutual agreement of the parties”. The effective date of the original agreement was August 7, 2012 and, therefore, reached the termination period. It was mutually agreed upon to terminate the Agreement and disburse the remaining funds of \$5,820.90 proportionally between Protectors of Lake Dunlap Association and GBRA upon approval by the GBRA Board of Directors. Upon motion by Director Patillo, seconded by Director Brockman, the Board unanimously authorized the General Manager to close the GBRA Lake Dunlap Special Account at Broadway Bank for funds associated between the Guadalupe-Blanco River Authority and Protectors of Lake Dunlap Association.

The Chair then called for **Action Item 11 - Consideration of and possible action approving an amendment to the Guadalupe-Blanco River Authority Fiscal Year 2016 Work Plan and Budget for the purpose of adding two positions, Senior Deputy General Manager and Deputy General Manager.** Board of Directors Policy 409 – Budgets provides that the expenditure of non-budgeted funds requires a budget amendment approved by the Board of Directors. The Policy further states that the staff shall identify such information as listed below. Two additional GBRA employment positions which the staff recommends being added before the end of Fiscal Year 2016 are for a (1) Senior Deputy General Manager and a (2) Deputy General Manager. These positions will aid in the ongoing transition of GBRA’s General Manager resulting from W. E. “Bill” West, Jr.’s retirement as well as provide GBRA the additional personnel needed to successfully bring several projects to fruition that are currently in various stages of development. The Fiscal Year 2016 estimated salary and employee benefit costs of the two recommended staff additions is \$147,000. It is anticipated these costs will be shared between GBRA’s General and Water Resource Divisions and the use of existing resources within those Divisions will be adequate to fund the budget amendment. Upon motion by Director Brockman, seconded by Director Meador, the Board unanimously approved an amendment to the GBRA Fiscal Year 2016 Work Plan and Budget in the amount of \$147,000 for the purpose of adding a Senior Deputy General Manager and a Deputy General Manager position.

The Chair called for **Action Item 12 - Consideration of and possible action ratifying the General Manager’s authority to take appropriate actions regarding**

disaster relief and recovery due to the 2015 Memorial weekend flood event and subsequent flood events to-date including the execution of all Service, Interlocal and Contract agreements for funding assistance from the Emergency Watershed Protection program (EWP) through the Natural Resources Conservation Service (NRCS) for Hays and Caldwell Counties; for the advertisement and awarding of bids to contract eligible work to be done in the Upper Basin reach along the Blanco and San Marcos Rivers. GBRA is assisting Hays and Caldwell Counties with disaster relief efforts in the rural areas of these Counties and seeking funding assistance from the Emergency Watershed Protection program through the Natural Resources Conservation Service. GBRA has been notified by the Natural Resources Conservation Service that contract agreements will be sent to GBRA in the near future for execution. Upon motion by Director Kunde, seconded by Director Patillo, the Board unanimously ratified the General Manager's authority to take appropriate actions regarding disaster relief and recovery due to the 2015 Memorial weekend flood event and subsequent flood events to-date including the execution of all Service, Interlocal and Contract Agreements for funding assistance from the Emergency Watershed Protection program through the Natural Resources Conservation Service for Hays and Caldwell Counties for the advertisement and awarding of bids to contract eligible work to be done in the Upper Basin reach along the Blanco and San Marcos Rivers.

Next, the Chair called for **Action Item 13 - Consideration of and possible action ratifying the General Manager's authority to take appropriate actions regarding disaster relief and recovery due to the 2015 Memorial weekend flood**

and subsequent flood events to-date including the execution of all Service, Interlocal and Contract agreements for funding assistance from the Emergency Watershed Protection program (EWP) through the Natural Resources Conservation Service (NRCS) for Calhoun, Refugio and Victoria Counties; for the advertisement and awarding of bids to contract work to be done in the Lower basin reach along the San Antonio River. GBRA is assisting Calhoun, Refugio and Victoria Counties with disaster relief efforts in the rural areas of these three Counties and seeking funding assistance from the Emergency Watershed Protection program through the Natural Resources Conservation Service. GBRA has been notified by the Natural Resources Conservation Service that contract agreements will be sent to GBRA in the near future for execution. Upon motion by Director Patillo, seconded by Director Kunde, the Board unanimously ratified the General Manager's authority to take appropriate actions regarding disaster relief and recovery due to the 2015 Memorial weekend flood and subsequent flood events to-date including the execution of all Service, Interlocal and Contract Agreements for funding assistance from the Emergency Watershed Protection program through the Natural Resources Conservation Service for Calhoun, Refugio and Victoria Counties for the advertisement and awarding of bids to contract work to be done in the Lower basin reach along the San Antonio River.

The Chair then called for **Action Item 14 - Consideration of and possible action approving a Resolution of the Board of Directors of the Guadalupe-Blanco River Authority authorizing the General Manager or his designee to be the**

representative(s) of GBRA for the purpose of furnishing information and executing documents as may be required in connection with the preparation and submission of applications to the Texas Water Development Board in regards to the Flood Protection Planning Program. Guadalupe-Blanco River Authority staff proposes to file applications with the Texas Water Development Board to secure financial assistance for the purchase and installation of rain and river gauges and flood alert systems for the upper Guadalupe, Blanco, and San Marcos River watersheds. Central Texas is known as “Flash Flood Alley” due to the steep rocky terrain combined with intense rainfall events. This region produces frequent flash floods. To help improve the National Weather Service river flood forecasting, additional automated rainfall and river gauges and other flood related sensors are needed. GBRA has an existing telemetry network which could be expanded to assist in the implementation of these systems. Due to the recent statewide flood events over the past year, the Texas Water Development Board has refocused the Flood Protection Planning Grant Program. This is a matching grant program with in-kind services that can be used as the local contribution. Grant applications must be submitted by June, 16, 2016. Upon motion by Director Brockman, seconded by Director Motl, the Board unanimously approved a Resolution of the Board of Directors of the Guadalupe-Blanco River Authority authorizing the General Manager or his designee to be the representative(s) of GBRA for the purpose of furnishing information and executing documents as may be required in connection with the preparation and submission of applications to the Texas

Water Development Board in regards to the Flood Protection Planning Program. A copy of the Resolution is attached and made a part of these minutes.

The Chair called for **Discussion 15 - Quarterly status report on grant activities**. Tim Dusek briefed the Board on various grant applications.

Next, the Chair called for **Discussion Item 16 - Discussion regarding the activities and transactions of the Edwards Aquifer Authority, South Central Texas Water Advisory Committee, and the Guadalupe Basin Coalition**. Todd Votteler briefed the Board on activities of the Edwards Aquifer Authority, the Guadalupe Basin Coalition, and the South Central Texas Water Advisory Committee. The Board was also informed on the 20th anniversary celebration of the Edwards Aquifer Authority scheduled for June 28, 2016.

The Chair then called for **Discussion Item 17 - Discussion regarding the activities and transactions of the Guadalupe-Blanco River Trust, the San Antonio Bay Foundation, the Gorge Preservation Society, and the Guadalupe River Foundation**. Todd Votteler briefed the Board on the activities of the Guadalupe-Blanco River Trust and the San Antonio Bay Foundation. Jaynellen Kerr briefed the Board on the activities at the Canyon Lake Gorge and the Gorge Preservation Society.

The Chair called for **Discussion Item 18 - Discussion regarding Base Flow Report, Water Quality Index, and condition of the Guadalupe Basin**. Tommy Hill briefed the Board on the Base Flow Report, Water Quality Index, and condition of the Guadalupe Basin, including Comal Springs level, San Marcos Springs level, Guadalupe

River stream flows, water level elevations of Canyon Reservoir and other reservoirs, rainfall events, and the U. S. Drought Monitor Seasonal Outlook.

Next, the Chair called for **Discussion Item 19 - Discussion regarding local and State water planning and water resource issues.** General Manager West briefed the Board on various Interim Hearings and the upcoming Texas Water Conservation Association conference.

The Chair then called for **Discussion Item 20 - Discussion regarding national water planning and water resource issues.** General Manager West briefed the Board on the monthly Water Strategies Federal update including drought legislation, appropriation of Water Infrastructure Finance and Innovation Program Account funds, the draft Water Resources Development Act bill, the Clean Water Act, and the National Pollutant Discharge Elimination System permitting process.

General Manager/CEO Kevin Patteson introduced Darrell Nichols and Jonathan Stinson.

The Chair recessed the open meeting at 11:35 a.m. The Chair then closed the open meeting and convened the meeting in executive session at 11:42 a.m. pursuant to Chapter 551, Texas Government Code. The Chair reconvened the meeting in open session at 12:35 p.m.

There being no further business to be brought before the Board, the meeting was adjourned at 12:36 p.m. subject to call by the Chair.

Chair

Secretary